Required Training for Team Georgia Marketplace Roles
(The classes listed below only include the classes required for TGM access. [Click to view Certification Paths](.).)

P-Card Administrator & Voucher Training	• A request must be sent to MuKesh Patel to request a training session. • mukesh.patel@doas.ga.gov
P-Card Holder	• Introduction to Purchashing Card Principles (6600W) & Test (6600T) • Purchasing Card (TGM100W) & test (TGM100T) *only if the holder's card will be used in the TGM System
Requestor	• Navigation (TGM10W) • eProcurement for Requestors (TGM20L) & Test
Requisition Approver	• Navigation (TGM10W) • eProcurement for Approvers (TGM30W) & Test (TGM30T)
P-Card Approver	• Navigation (TGM10W) • eProcurement for Approvers (TGM30W) & Test (TGM30T) • Purchasing Card (TGM100W) & Test (TGM100T)

December 15, 2015

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P.O. Buyer

- Introduction to State Purchasing (1000W)
- Navigation (TGM10W)
- Basics of Fundamentals of State Purchasing (1015L) or Fundamentals of State Purchasing (1010L) *choose this option if also pursuing a GCPA
- eProcurement for P.O. for Buyers (TGM40L) & Test (TGM40T)

Sourcing Event Buyer (posts solicitations)

- Introduction to State Purchasing (1000W)
- Navigation (TGM10W)
- Fundamentals of State Purchasing (1010L)
- eProcurement for P.O. for Buyers (TGM40L) & Test (TGM40T)
- Basics of Writing Specifications (3000L)
- Strategic Sourcing (TGM50L) & Test (TGM50T)

Contract Officer

- Introduction to State Purchasing (1000W)
- Navigation (TGM10W)
- Fundamentals of State Purchasing (1010L)
- eProcurement for P.O. for Buyers (TGM40L) & Test (TGM40T)
- Basics of Writing Specifications (3000L)
- Strategic Sourcing (TGM50L) & Test (TGM50T)
- Supplier Contracts Management (TGM60L) & Test (TGM60T)